

Town of Lyme  
Board of Selectmen  
Minutes for January 22, 2009

1. At 8:03 am Simon opened the meeting. The following attended all or part of the meeting: Simon Carr (chair), Charles Ragan (member), Dick Jones (member), Dina Cutting (administrative assistant) and Lee Larson (Conservation Commission member).
2. The following administrative matters were discussed and actions taken:
  - a. The minutes of January 15<sup>th</sup> were approved with a minor amendment.
  - b. The manifest was reviewed and approved.
  - c. The Intent to Cut application for Fin Casperson (map 422 lot 1) was signed.
  - d. Simon briefed the Board on the Energy Committee's petition Warrant Article to give \$250 to the "Sustainable Energy Group".
  - e. Simon briefed the Board on the progress on the Town Offices building. The "emergency management command center" will remain in the fire station training room, but some issues involving police communications still need to be worked out.
  - f. The Tax Collector's annual report (MS-61) was reviewed.
  - g. The Board briefly discussed the possibility of going to semi-annual tax billing and agreed that more information was needed before further discussion.
  - h. Dick and Simon reviewed last night's Budget Committee public hearing on the proposed Town and School 2009 budgets.
  - i. William Lewis's letter of resignation as a Trustee of the Trust Funds was accepted.
  - j. The following zoning issues were discussed:
    - i. A citizen's request to issue building permits with a two-year expiration was considered reasonable, but could not be implemented without a change to the zoning ordinance as it would conflict with section 9.26 B.
    - ii. When to collect building permit and planning/zoning board fees was discussed. It was agreed that fees for building permits would be collected when the permit is ready to be issued rather than at the time of application. Fees for hearings before the Planning or Zoning Board of Adjustment (including appeals) would be collected at the time of application.

- iii. Fees for planning/zoning board hearings will be adjusted to recover the Town's costs of noticing and holding the hearings.
  - k. The Board agreed to Hanover's request to have Lyme sign on to a joint letter to the County Commissioners requesting reconsideration of the jail project.
  - l. The Board reviewed the Town Report progress and highlighted Elise's superior performance on this project.
3. The Board reviewed the draft Town Meeting Warrant and voted on the following "money" articles:
- a. Article 2 – Operating Budget: 3-0 to recommend \$2,022,730;
  - b. Article 3 – To Capital Reserve and Trust Funds: 3-0 to recommend \$293,500;
  - c. Article 4 – Withdrawal from Capital Reserve and Expendable Trust Funds: 3-0 to recommend \$278,500;
  - d. Article 5 – Withdrawal from the Cemetery Maintenance Gifts and Donations Fund: 3-0 to recommend \$20,079;
  - e. Article 6 – Transfer from the Cemetery Special Revenue Fund into the New Cemetery Capital Reserve Fund: 3-0 to recommend \$400;
  - f. Article 7 – Withdrawal from the Town Buildings Major Maintenance and Repair Fund: 3-0 to recommend \$27,000;
  - g. Article 9 – Withdrawal from the Independence Day Celebration Special Revenue Fund: 3-0 to recommend \$8,400;
  - h. Article 10 – Appropriations to the Blisters for Books Expendable Trust Fund: 3-0 to recommend \$7,019;
  - i. Article 12 – 50% of Land Use Change Tax to the Conservation Fund: 2-1 to not recommend (with Simon and Dick voting not to recommend and Charles voting to recommend), and
  - j. votes on Articles 8 and 11 were deferred until their final wording is developed.
4. Lee came in to discuss his conversations with Walter and Carole Young concerning resolution of the boundary between their property and the Town Forest. At this time, the Youngs are considering a possible sale of their entire 70 acres to the Town. The property abuts the Town Forest, has approximately 2,500 feet of frontage on Mud Turtle Pond Road, a fine log landing for future logging operations in the western Town Forest and contains an important Natural Heritage site. The Board agreed to support the purchase of this property with a combination of donations, withdrawals from the Town Forest Fund and withdrawals from the Conservation Fund (no new

taxpayer funding). The Board also agreed to place an article on the 2009 Town Warrant to withdraw \$12,000 from the Town Forest Fund.

5. At 9:42 Simon moved and Charles seconded a motion to go into non-public session under authority of RSA 91-A:3 II(a) the “dismissal, promotion or compensation of a public employee”. The motion carried unanimously. At 9:45 the Board returned to public session having unanimously voted to grant Dina Cutting a \$0.50/hour raise effective at the start of the next pay period recognizing her satisfactory completion of her probationary period as the Administrative Assistant.
6. At 9:46 Charles moved and Simon seconded a motion to go into non-public session under authority of RSA 91-A:3 II(c) “matters which, if discussed in public, would likely affect adversely the reputation of any person”. The motion carried unanimously. At 10:03 the Board returned to public session having voted to not make the minutes of the non-public session available to the public by a unanimous roll call vote.
7. At 10:04 Simon moved and Charles seconded a motion to go into non-public session under authority of RSA 91-A:3 II(b) the “hiring of a person as a public employee” for the initial review of the applications for the Planning and Zoning Administrator position. The motion carried unanimously. At 10:48 the Board returned to public session having voted to not make the minutes of the non-public session available to the public by a unanimous roll call vote.
8. The meeting adjourned at 10:49.

R. G. Jones  
recorder